

## ENROLLMENT FINANCIAL AGREEMENT

All families with students enrolled in St. Peter Catholic School must enter into an annual enrollment financial agreement. The purpose of this agreement and of SPCS's financial policies is to ensure the financial viability and longevity of the school. SPCS is committed to the Catholic mission of providing a top quality education to as many students as resources allow.

### Enrollment Rates

SPCS has a streamlined fee structure to make enrollment and planning easier for families. You will notice that most fees are included in the enrollment figure, rather than separate charges for various school services. The enrollment rates below **include**:

- Comprehensive, rigorous, enriching coursework
- Character developing, service focused faith formation
- Technology, including school issued Chromebooks for 7<sup>th</sup>-8<sup>th</sup> grades and in-school assigned Chromebooks for 1<sup>st</sup>-6<sup>th</sup> grade
- Please note there will still be separate charges for: school hot lunch, after school program, fundraiser opt-outs, and other special opportunities (such as some field trips)

The below rates are annual at-a-glance totals reflective of the actual cost to educate an enrolled student at our school. These rates are made possible by fundraising, privately funded grants, and generous donors, which largely offset the actual cost to educate. These amounts do not reflect **just tuition** adjustments that will lower the amount payable for many families. **Your personal financial commitment based on your family specific charges is itemized at the end of this agreement.**

Full cost to educate a St. Peter Catholic Student:

#### Pre-K (ages 3-5)

	10-month Payment Plan (Aug – May)	5% discount if Paid in Full by Aug 15 <sup>th</sup>	Annual
Half Day Preschool	\$290	\$2755	\$2900
Full Day Preschool	\$495	\$4703	\$4950

#### Kindergarten (K5) through 8<sup>th</sup> grade

	10-month Payment Plan (Aug – May)	5% discount if Paid in Full by Aug 15 <sup>th</sup>	Annual
Tuition	\$375	\$3563	\$3750

### 1. Registration & Discounts

- A **non-refundable registration fee of \$250 per student** is required upon registration.
- An early registration discount of **\$100 per family** will be taken off the registration fee if registration is completed during Catholic Schools Week.
- Families enrolling more than one student at SPCS will receive a multi-student discount, paying 100% for their first child, 80% for their second enrollee, 60% for their third, and no tuition charges for additional children.

**2. Just Tuition**

SPCS has implemented a **just tuition** model in order to make a Catholic education affordable for all families. To obtain financial assistance, families must complete a Financial Assistance Application. We strongly encourage all families to apply for financial aid if they need it. No child should be denied a Catholic education due to finances. All financial arrangements and information submitted are kept in the strictest of confidence. *The just tuition model only applies to kindergarten (K5) to 8<sup>th</sup> grade students.*

The cost to educate full and half day pre-K students is as set forth in section 1. **Support for working families needing financial assistance for preschool enrollment may be available.** Please inquire in the school office.

**3. Mandatory Fundraisers**

SPCS receives no taxpayer funding or outside subsidies to pay for the education of your child(ren), nor does the tuition charged meet all the costs of the school. Therefore, we have several fundraisers through the year to help support operations while keeping tuition affordable, such as the annual St. Peter Barn Dance. All enrolled families agree to support the school with gifts of time, talent, and treasure by way of volunteer assistance and participating in mandatory school fundraising activities. Families may opt out of these time commitments by paying the corresponding additional charge.

The **SPCS Scrip Program** is also a mandatory fundraiser. When gift cards are purchased for full face value through the school office or online through the school’s portal, SPCS receives a rebate. Each family, by enrolling their child(ren) agrees to earn at least \$100 in scrip rebates for the school. This \$100 charge will be reflected at the start of the school year on each family’s tuition statement and reduced through the school year based on actual family scrip rebate earnings. Any portion of the \$100 not fulfilled through participation in the SPCS Scrip Program will remain a charge owing to the school.

**4. After School Program**

SPCS is proud to offer daily programming from 3:30pm to 5:30pm for those families needing a safe, enriching environment for their child(ren) ages 4 and up after school. The After School Program is an optional, additional offering and billed monthly on family tuition statements based on actual utilization, as follows:

**After School Program Rates:**

<b>Annual Registration</b>	\$25 per family
<b>1<sup>st</sup> Child</b>	\$3.25/hour
<b>2<sup>nd</sup> Child</b>	\$2.75/hour
<b>3<sup>rd</sup> Child</b>	\$2.25/hour

**5. Payment Options**

SPCS accepts cash, checks, and credit card payments. Families may also pay online through our ParishSoft system. Additional information concerning payment options is available by contacting the school office.

**FAMILY FINANCIAL SUMMARY**

Family Details:

Family Name: \_\_\_\_\_ School Year: \_\_\_\_\_

Student Name(s)/Grade(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Financial Breakdown:

Annual Family Charges: \$ \_\_\_\_\_

Registration fee paid: (\$ \_\_\_\_\_) @ \$250 per student up to a \$500 max per family  
(less early registration family discount if applies)

Multi-Student discount (\$ \_\_\_\_\_) @ \$100 per student, applied as a tuition credit.

Fundraiser Opt-out \$ \_\_\_\_\_ @ \$500

Scrip Obligation \$ \_\_\_\_\_ @ \$100  
(billed at the end of the school year, if obligation is not met)

Just Tuition Adjustment (\$ \_\_\_\_\_) Per terms of separate written agreement

**Total:** \$ \_\_\_\_\_

Payment Plan Selection: \_\_\_\_\_ Pay in full by August 15 (receive 5% prepayment discount)

\_\_\_\_\_ Pay over 10 months, August through May

Total Monthly payment: \_\_\_\_\_

[signature page to follow]

**TERMS OF TUITION AGREEMENT**

1. I/We agree to all terms reflected in the foregoing Tuition Financial Agreement.
2. Tuition may be paid in full or due each month based upon the payment plan arranged.
3. Should any account be more than sixty (60) days in arrears, the school has the right to suspend or dismiss the student(s) from attendance at the school. In case of default of payment, the account will be referred to a collection agency. I/We agree to pay balances due, collection costs, reasonable attorney fees, and legal interest incurred. Responsible party is liable for all tuition and fees incurred for the entire calendar month the student(s) voluntarily leave(s) or is suspended or dismissed.
4. Tuition for students enrolling after the start of the school year will be pro-rated and based upon the calendar month in which the student is enrolled.
5. I/We understand that all Tuition and fees MUST be current for a student to be eligible for re-enrollment for the next school year.
6. As a condition of St. Peter Catholic School accepting the child(ren), I agree to follow the rules and policies established by the administration of St. Peter Catholic School.
7. I/We understand and will uphold the mission of St. Peter Catholic School and will promote the environment of respect, responsibility, and reverence.
8. I/We hereby acknowledge that, as the parent or legal guardian of the child(ren) being registered, I/We am/are responsible to keep all information authorizations pertaining to the child(ren) correct and current at all times.
9. I/We understand that my child(ren) may not be registered and their spot reserved until all forms are completed, submitted, and approved.
10. I/We understand that initial enrollment is contingent upon successful completion of this Tuition Contract and applicable fees.
11. I/We understand that the registration fee is NON-REFUNDABLE.

I/We agree to abide by the terms and conditions stated in this Tuition Agreement. I/We have reviewed the Tuition Agreement and been provided the opportunity for questions. I/We understand this is a legal, binding, and enforceable contract. I/We agree the tuition amount is accurate and will pay this amount. I/We am/are aware that additional discounts may be applied at a later date due to financial aid or documented tuition credit arrangements. Further, I/We agree to pay the tuition amount faithfully, and understand that the presence of my child(ren) at St. Peter Catholic School is dependent upon the adherence to this Tuition Contract. *(Note: Both parents/guardians or a guarantor must sign unless alternative arrangements are agreed to in writing with school administration):*

Printed Names: \_\_\_\_\_

Signature: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ SSN: \_\_\_\_\_

Signature: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ SSN: \_\_\_\_\_